REPORTING
Suspicious Emails

WHAT IS PHISHING?

Phishing emails are fraudulent messages sent by cybercriminals. They're designed to trick the recipient into completing an action, **SUCH AS:**

Clicking malicious links

Downloading and installing malicious files

Revealing private financial details or other sensitive information

If You *SUSPECT a Phish*

1 **Do not interact** with suspected phishing emails

**2** **Avoid clicking** any links, downloading attachments, or providing personal information

3 **Report it!**

HOW TO REPORT A PHISH IN YOUR PERSONAL EMAIL

Report it as spam. Most personal email services like Gmail and Yahoo feature a way to flag email as spam. This automatically removes it from your inbox and flags the sender as malicious.

HOW TO REPORT A PHISH IN YOUR WORK EMAIL

Follow your organization's procedures for reporting a phish. This may include clicking on a button in your email client to report a suspected phish, or forwarding the email to IT or a security team. If you report a suspected phish and it's not automatically removed from your inbox, manually delete it.
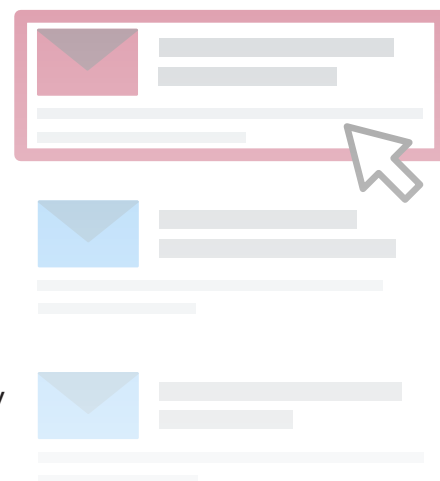
WHY YOU SHOULD REPORT IT!

By reporting phishing emails, you help protect others and fight against cybercrime. And you're helping to make your organization aware of potential targeted attacks.

proofpoint.