

This agreement is made between **Bay La Sun Hotel & Marina** and **KAUST**. However, this agreement is subject to the following terms & conditions, all of which are expressly accepted by both parties.

ACCOMMODATION

The Hotel will provide accommodation arrangement to the Client as follows:

ROOM TYPE		RACK RATE		RATE WITH BREAKFAST	
		Single	Double	Single	Double
Deluxe Room	City view	SAR 1,600	SAR 1,900	795	870
Superior Room	Sea view	SAR 1,900	SAR 2,200	940	1,015
Executive Suite	Sea view	SAR 3,000		SR. 2,020	

- The above rates are quoted in Saudi Riyals and non-commissionable
- Above-mentioned rates are per room per night
- Extra Bed costs a supplement of SR. 150 net per unit per night
- Broadband high speed internet and Wi-Fi access is complimentary and accessible in all public area
- 5% VAT will be applicable on Room Rate, F&B and any other offered services as per Saudi new regulation

ROOMS BENEFITS:

- Breakfast is available at Seasons restaurant
- Complimentary in-room hospitality tray (tea, coffee & water)
- Access to Health Club & Swimming Pool
- Daily complimentary newspaper upon request.
- Free private parking spaces for guests.
- Access to Juman Park

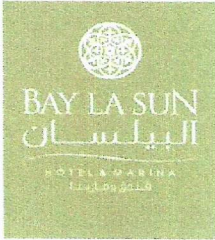
FOOD & BEVERAGES:

Bay La Sun Hotel & Marina offers a range of dining options where you can indulge yourself with grand buffets and enjoy life with friends, family or associates in casual atmosphere in our various F&B outlets.

- **Season Restaurant** offers A 'La Carte and buffet cuisine for breakfast, lunch and Theme night dinner.
- **Veranda** it is the terrace with Marina view offers special menu and selection of shisha flavors.
- **Le Cafe** located in the lobby opens from 11:00 am to 7:00 pm, where you may have selection of pastries with a variety of cold and hot beverages.
- **Corojo** Cigar Lounge located on the ground floor which will serve a variety of high quality cigars from around the world with selection of coffee and tea.
- **In-Room Dining service** is also available 24 hours in the tip of your finger by calling us over the phone

Meeting & Events:

Bay La Sun Hotel & Marina is equipped with first-class conferencing facilities including a spacious auditorium, an exclusive conference room and six private meeting rooms



Bay La Sun Club:

An upscale entertainment center for corporate or leisure guests:

- Bowling alley (6 lane)
- 4D Car simulation (4)
- Indoor Golf simulator
- Pistol Shooting Simulator
- Football / Basketball Simulator
- PlayStation arena (3)
- Pool table (2)
- Foosball tables (2)

Laundry:

On-site guest laundry facilities available (washing, same day dry cleaning, pressing, pickup & delivery)

TERMS AND CONDITIONS

1. GENERAL:

- This agreement supersedes any previous agreements.
- Corporate rates disclosed herein are based on a minimum production of 500 room nights per year. Production will be reviewed every three months for which the corporate rate may possibly be adjusted accordingly.
- Rates disclosed herein are subject to the rooms' type availability, the next available room rate will be considered in case required room type is not available.
- The Hotel reserves the right to terminate this agreement or adjust the room rate extended at any time.
- This corporate rate agreement is valid from 1st January 2019 until 31st December 2019
- The rates quoted apply only to individual bookings for maximum of 9 rooms per night. Rates for group reservation of 10 rooms and above will be quoted separately on request.
- Reservations shall be made in writing through hotel reservation office by fax, email or any means of written communication to avail these special corporate rates.

2. Airport Transfers:

- Airport pick-up and drop-off services can be arranged and will be confirmed with reservation confirmation at additional cost. An advance request with the flight details at least 8 hours in advance is required for each transportation.
- In case of "No-Show" for airport pick-up, the cost will be charged to the company account.

3. CHECK-IN & CHECK-OUT POLICY:

- Check-in time is 15:00 hrs and check-out time is 12:00 hrs. Early check-in request will be considered at 50% of the stipulated room rate. Late check-out until 18:00 hrs will be considered at 50% of the stipulated room rate and will be considered at a full night charge of the stipulated room rate after this time. Both early check-in and late check-out are subject to the Hotel's availability.



4. RESERVATION POLICY:

- Reservation requests must be received in writing. However, reservation will only be valid after the hotel issues a booking confirmation.

5. CANCELLATION, NO-SHOW & EARLY DEPARTURE POLICY:

- The hotel has a firm cancellation policy of 24 hours prior to guest(s) arrival. Cancellation requests should be received in writing and will only be valid if the Hotel issues a cancellation number.
- Late cancellation requests or no-shows will be penalized with one night charge at the booked rate.
- In case of early departure the Hotel will apply one night of the stipulated room rate as early departure fee.

6. METHOD OF PAYMENT:

- All reservations must be guaranteed with a valid credit card, an advance cash deposit or a company credit covering letter. However, credit letter will only be accepted if credit facility has been approved by the Hotel. Requests must be written on the Client letterhead and to be received via fax or mail.
- Payment could be made via bank transaction. A copy of the bank transfer slip along with the statement of account must be sent to the Hotel.

Bank account details:

Bank Name: The Saudi British Bank

Account # : 021-092002-005

Account Name: EEC Hotel – Income & Expense

IBAN # : SA05 4500 0000 0210 9200 2005

For credit payment, the Client should settle the total amount within 30 days upon receiving the final invoice(s).